

[Your Company Letterhead]

[Date]

[Recipient Name]

[Recipient Title]

[Company Name]

[Company Address]

Dear [Recipient Name],

Subject: Approval of Total Quality Management (TQM) Proposal

We are pleased to inform you that your Total Quality Management proposal submitted on [Submission Date] has been approved. We commend your efforts in outlining a comprehensive framework aimed at enhancing our operational efficiencies and customer satisfaction.

Please proceed with the next steps as outlined in your proposal. We look forward to witnessing the positive impacts of your initiative on our organization.

Best regards,

[Your Name]

[Your Title]

[Your Company]

[Contact Information]