

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Company/Dealership Name]
[Address]
[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. I am writing to bring to your attention an ongoing issue I have been experiencing with the Tire Pressure Monitoring System (TPMS) in my [make and model of vehicle], which I purchased on [purchase date].

Despite my efforts to maintain the appropriate tire pressure, the TPMS warning light continues to illuminate intermittently, indicating a problem with the system. I have checked the tire pressures myself and ensured they are at the recommended levels, yet the warning persists. I would appreciate your assistance in diagnosing and resolving this issue at your earliest convenience. If necessary, I am available for an appointment and can be reached at [your phone number] or [your email address].

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,
[Your Name]