```
[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Title]
[Organization/Agency Name]
[Address]
[City, State, Zip Code]
Dear [Recipient's Name],
Subject: TPS Application for Refugee Claim
1. **Introduction**
 - Briefly introduce yourself and state the purpose of your letter.
 - Mention your current status and the reason for applying for Temporary
Protected Status (TPS).
2. **Personal Background**
 - Provide a brief overview of your personal history and background.
- Include relevant information about your home country and the
conditions leading to your claim.
3. **Reasons for Seeking TPS**
 - Explain the specific reasons you are seeking TPS.
 - Highlight the dangers or hardships you would face if returned to your
home country.
4. **Supporting Evidence**
 - List the evidence and documents you are submitting to support your
claim.
- Mention any testimonials, affidavits, or reports that corroborate your
situation.
5. **Conclusion**
- Reiterate your request for TPS and express hope for a favorable review
of your application.
- Provide your contact information for any follow-up.
Thank you for your consideration.
Sincerely,
[Your Name]
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