

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient Name]  
[Company Name]  
[Company Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally apply for Temporary Protected Status (TPS) as part of my work visa application. I am currently residing in [Country], and I am seeking to obtain the necessary permissions to engage in employment in [Destination Country].

I am specifically interested in [specific job position or field] and have the relevant qualifications and experience, including [briefly outline qualifications and experience]. My goal is to [explain your professional aspirations and why you want to work in the specified country].

I have attached all required documents to support my TPS application, including [list any documents: passport, employment offer, etc.]. I appreciate your assistance in processing this request and look forward to contributing positively to [Company Name] and the community.

Thank you for considering my application.

Sincerely,  
[Your Name]