

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Immigration Office/Department Name]
[Office Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: TN Immigration Application

I am writing to submit my application for a TN visa under the United States-Mexico-Canada Agreement (USMCA). I believe my qualifications and professional background make me a suitable candidate for this visa category.

I currently hold a [Your Profession/Job Title] position at [Company/Organization Name] in [City, State]. My responsibilities include [Briefly describe your job responsibilities and the skills that align with your profession]. I have attached the supporting documents required for the application, including my educational credentials, proof of employment, and any additional documentation needed for verification. Please find enclosed:

1. Copy of my degree and credentials
2. Employment verification letter from [Company/Organization Name]
3. Job offer letter detailing my position, responsibilities, and salary
4. [Any additional documents if necessary]

I kindly request that you review my application and provide further instructions or updates regarding my TN visa application process. I am looking forward to your prompt response.

Thank you for your consideration.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]

Enclosures: [List of enclosed documents]