

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Department/Office Name]
[Tennessee Department of Labor and Workforce Development]
[Address]
[City, State, ZIP Code]
Subject: Appeal of Unemployment Benefits Denial - Claim No. [Your Claim Number]

Dear [Recipient Name or "To Whom It May Concern"],
I am writing to formally appeal the denial of my unemployment benefits, as communicated in the determination letter dated [Date of Denial Letter]. I wish to contest the decision based on the following reasons:

1. **[Reason 1: Brief Description]**

[Provide details and evidence supporting your case.]

2. **[Reason 2: Brief Description]**

[Elaborate with additional supporting details or documentation.]

3. **[Any Additional Reasons if Applicable]**

[Include any further information that strengthens your appeal.]

I have enclosed [list any attachments, such as additional documentation or evidence] to support my appeal. I believe that upon reviewing my case, you will find that I qualify for unemployment benefits under the outlined criteria.

Thank you for considering my appeal. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Typed Name]