

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Tennessee Department of Safety and Homeland Security  
[Driver Services Division Address]  
[City, State, Zip Code]

Subject: Application for Tennessee Driver's License

Dear Sir/Madam,

I am writing to apply for a Tennessee driver's license. My personal details are as follows:

- Full Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Social Security Number: [Your SSN]
- Current Address: [Your Current Address]
- Previous State License Number (if applicable): [Previous License Number]

I have enclosed the required documents for my application, including:

- Proof of Identity (e.g., birth certificate, passport)
- Proof of Residency (e.g., utility bill, lease agreement)
- Completed application form (attached)

I appreciate your attention to this matter and look forward to your prompt response.

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]