

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Department of Motor Vehicles]
[Address of the DMV Office]
[City, State, ZIP Code]

Subject: Request for Tennessee Driver's License

Dear Sir/Madam,

I hope this letter finds you well. I am writing to formally request the issuance of a Tennessee driver's license. I have attached all necessary documentation required for this process.

[Briefly explain your situation or reason for the request, such as relocating to Tennessee, needing a license for work, etc.]

Enclosed are the following documents:

1. Proof of identity (e.g., birth certificate or passport)
2. Proof of residency (e.g., utility bill or lease agreement)
3. Completed application form
4. Payment for the license fee

I appreciate your attention to this matter and look forward to your prompt response. Should you require any further information, please do not hesitate to contact me at [your phone number/email].

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]