

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Tennessee Department of Revenue
[Address of the appropriate revenue office]
[City, State, Zip Code]

Subject: Dispute of State Tax Refund
Account Number: [Your Account Number]
Tax Year: [Year in Question]

Dear [Title and Name of the Tax Official or "To Whom It May Concern"],
I am writing to formally dispute the state tax refund I received for the
tax year [Year]. My refund was issued on [Date of Refund] and the amount
was [Refund Amount]. However, I believe there has been an error due to
[briefly explain the reason for the dispute, e.g., income miscalculation,
deductions not accounted for, etc.].

I have attached the relevant documentation to support my claim, including
[list the documents you are including, such as tax returns, W-2 forms,
correspondence, etc.].

I kindly request a review of my case and a prompt response. Please let me
know if additional information is needed to facilitate this process.

Thank you for your attention to this matter. I look forward to your
timely resolution of my dispute.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]