

[Your Company Letterhead]

[Date]

U.S. Consulate General

[Consulate Address]

[City, State, Zip Code]

Subject: TN Visa Application Support Letter for [Employee's Full Name]

Dear Consular Officer,

I am writing to support the TN visa application for [Employee's Full Name], who has been offered a temporary position with [Your Company Name] as a [Job Title] in the [Department/Field] department.

[Employee's Full Name] holds a [Degree Name] in [Field of Study] from [University Name], and possesses the necessary qualifications and experience that fulfill the requirements for this position under NAFTA regulations.

The details of the position are as follows:

- ****Job Title****: [Job Title]
- ****Job Description****: [Brief description of job responsibilities]
- ****Duration of Employment****: [Start Date] to [End Date]
- ****Location****: [Office Location]

This position is crucial for our operations as it involves [explain how the employee's skills are essential to your company]. The company is committed to maintaining a productive and innovative environment, and [Employee's Full Name]'s expertise will significantly contribute to our ongoing projects and objectives.

Please feel free to contact me if you require any further information or clarification regarding this employment opportunity.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Job Title]

[Your Company Name]

[Company Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]