

[Your Company Letterhead]

[Date]

[Recipient Name]

[Recipient Address]

Dear [Recipient Name],

Subject: TN Visa Support Letter for [Employee's Full Name]

This letter is to support the application for a TN Visa for [Employee's Full Name], who has been offered a position at [Company Name]. The details of the job offer are as follows:

1. ****Job Title****: [Title]
2. ****Job Description****: [Detailed description of job responsibilities]
3. ****Qualifications****: [Employee's qualifications relevant to the position]
4. ****Employment Duration****: [Start date] to [End date or "indefinite"]
5. ****Salary****: [Salary details]
6. ****Work Location****: [Work address]

[Employee's Full Name] meets all the qualifications and has the necessary credentials to fulfill the job requirements. We believe they will be an asset to our team and contribute positively to our operations.

Please feel free to contact me at [Your Phone Number] or [Your Email Address] if you need further information.

Sincerely,

[Your Name]

[Your Job Title]

[Company Name]

[Company Address]

[Company Phone Number]