

[Your Company Letterhead]

[Date]

[Consulate/Embassy Address]

[City, State, ZIP Code]

Subject: TN Visa Support Letter for [Employee's Full Name]

Dear Consular Officer,

I am writing to support the application of [Employee's Full Name] for a TN Visa under the United States-Mexico-Canada Agreement (USMCA).

[Employee's Full Name] has been employed with [Your Company Name] since [Start Date] as a [Job Title].

[Your Company Name] is a [Type of Business/Industry] located in [City, State]. We are dedicated to [Brief Description of Business Services/Products].

[Employee's Full Name] will be performing the following duties:

- [List key responsibilities and tasks]
- [Add additional responsibilities if needed]
- [Explain any relevant projects or initiatives]

The position requires [briefly outline required qualifications/skills relevant to the job]. [Employee's Full Name] possesses the necessary background and expertise, having obtained [mention any relevant degrees or certifications] from [Name of Educational Institution].

We believe that [Employee's Full Name]'s skills and experience are vital to our operations and will greatly contribute to our ongoing success.

Thank you for considering this application. Should you require any additional information, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Name]

[Your Job Title]

[Your Company Name]

[Your Company Address]

[City, State, ZIP Code]