

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Tennessee Department of Safety and Homeland Security  
Drivers Services Division  
P.O. Box 945  
Nashville, TN 37202

Subject: Driver's License Renewal

Dear Sir/Madam,

I am writing to formally request the renewal of my Tennessee driver's license. Below are my details for your reference:

- Full Name: [Your Full Name]
- Driver's License Number: [Your License Number]
- Date of Birth: [Your Date of Birth]
- Address: [Your Current Address]

I have enclosed the necessary documents and payment for the renewal fee as required. Please let me know if any further information or action is needed from my side.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]