

****Tennessee Driver's License Renewal Template****

****[Your Name]****

****[Your Address]****

****[City, State, Zip Code]****

****[Email Address]****

****[Phone Number]****

****[Date]****

****Tennessee Department of Safety and Homeland Security****

****[Relevant Division/Office]****

****[Office Address]****

****[City, State, Zip Code]****

Subject: Application for Renewal of Driver's License

Dear [Recipient's Name or "To Whom It May Concern"],

I am writing to formally request the renewal of my driver's license, which is set to expire on [Expiration Date]. My current driver's license number is [License Number].

I have enclosed the necessary documents for the renewal process, including:

1. Completed renewal application form
2. Proof of identity (e.g., birth certificate, passport)
3. Proof of residency (e.g., utility bill, lease agreement)
4. Payment for renewal fee (check/money order)
5. Any additional documentation as required

I would appreciate your assistance in processing my renewal application. If there are any issues or if further information is needed, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter. I look forward to receiving my renewed driver's license.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

****Enclosures:****

1. Renewal Application Form
2. Proof of Identity
3. Proof of Residency
4. Payment for Renewal Fee
5. Additional Documents
