

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Tennessee Department of Safety and Homeland Security

[Office Address]
[City, State, Zip Code]

Subject: Request for Driver's License Renewal

Dear [Recipient's Name or "Tennessee Department of Safety"],
I hope this letter finds you well. I am writing to formally request the renewal of my Tennessee driver's license, which is set to expire on [Expiration Date]. My current license number is [Your License Number]. I have enclosed the necessary documents, including:

- A completed renewal application form
- Proof of identity (copy of [specify document])
- Payment for the renewal fee

If there are any additional requirements or forms needed for my renewal, please let me know. I appreciate your assistance and look forward to continuing to drive legally in Tennessee.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]