

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Tennessee Department of Safety and Homeland Security  
License Renewal Division  
[Department Address]  
[City, State, Zip Code]

Subject: License Renewal Application

Dear License Renewal Division,

I hope this message finds you well. I am writing to submit my application for the renewal of my Tennessee driver's license, which is set to expire on [Expiration Date].

Attached to this correspondence, you will find the following documents:

1. Completed license renewal application form
2. Proof of identity and residency
3. Payment for renewal fees

Please let me know if there are any further steps I need to take or additional information required to process my renewal. Thank you for your assistance.

Sincerely,

[Your Name]  
[Your Signature (if sending a hard copy)]