

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Tennessee Department of Safety and Homeland Security

[Office Address]  
[City, State, Zip Code]

Subject: Driver's License Renewal

Dear Sir/Madam,

I am writing to request the renewal of my Tennessee driver's license, which is set to expire on [Expiration Date]. My current license number is [License Number].

Enclosed with this letter are the required documents, including:

1. A completed renewal application form
2. Proof of identity (e.g., birth certificate, passport)
3. Proof of residency (e.g., utility bill, lease agreement)
4. Payment for the renewal fee

Please let me know if you require any further information or documentation. I would appreciate your prompt attention to this matter. Thank you for your assistance.

Sincerely,  
[Your Name]