

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Date]

[Recipient's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Support for TN Visa Application

I am writing to offer my support for [Applicant's Name] who is applying for a TN visa to work as a [specific position] with our company, [Company Name].

[Applicant's Name] possesses the necessary qualifications and educational background for this role, including [briefly outline qualifications, degrees, and relevant experience].

We believe that [Applicant's Name]'s skills will significantly contribute to our team, particularly in areas such as [mention specific responsibilities or projects].

We plan to provide [Applicant's Name] with the following support:

- Job title: [Job Title]
- Duties and responsibilities: [List specific duties]
- Duration of employment: [Expected duration of contract or employment]

We are committed to complying with all visa requirements and ensuring a smooth transition for [Applicant's Name] to join our team.

Thank you for considering this application. Please feel free to reach out to me at [Your Phone Number] or [Your Email Address] if you require any further information.

Sincerely,

[Your Name]

[Your Job Title]

[Company Name]