

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Title]
[Company Name]
[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my intent to apply for a TN Visa under the United States-Mexico-Canada Agreement (USMCA) as a [Your Profession, e.g., Graphic Designer]. I have secured an offer of employment with [Company Name] as a [Job Title], which aligns with my qualifications and experience.

I have enclosed the following documents to support my application:

1. A copy of my job offer letter from [Company Name]
2. A detailed resume outlining my education and work experience
3. Copies of my degrees and professional certifications
4. Any additional supporting documents as required

I believe that my skills in [specific skills related to the job] will contribute significantly to [Company Name] and help achieve its goals.

Thank you for considering my application for a TN Visa. I look forward to your prompt response.

Sincerely,

[Your Name]