

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Consulate General of the United States

[Consulate Address]
[City, Country]

Subject: TN Visa Application Invitation Letter

Dear [Consular Officer's Name],

I am writing to invite [Applicant's Name], who is a [Applicant's Job Title/Occupation] at [Applicant's Company Name], to apply for a TN Visa to work with our firm located at [Company Address] in the United States. The nature of the work will involve [brief description of job duties and responsibilities], which directly aligns with [Applicant's Name]'s qualifications and experience in [relevant field].

[Applicant's Name] has been employed with us since [Start Date] and is expected to contribute significantly to our ongoing projects while working in the United States from [Start Date] to [End Date].

We appreciate your consideration of this TN Visa application and look forward to hosting [Applicant's Name] at our facility.

Sincerely,

[Your Name]
[Your Job Title]
[Your Company Name]
[Company Address]
[Company Phone Number]
[Company Website]