

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Recipient Title]
[Taxi and Limousine Commission]
[Commission Address]
[City, State, Zip Code]
Subject: Appeal for Suspension of TLC License

Dear [Recipient Name],

I hope this letter finds you well. I am writing to formally appeal the suspension of my TLC license, [Your License Number], which was suspended on [Date of Suspension]. I understand the importance of adhering to all regulations and policies set forth by the TLC and take any concerns regarding my licensing seriously.

[Provide a brief explanation of your situation, including reasons for suspension and any mitigating circumstances that may support your case. Include any relevant documentation, if applicable.]

I respectfully request a reconsideration of my case based on the information provided. I have taken proactive steps to address the issues raised, including [mention any actions taken, such as attending workshops, completing required courses, or making necessary changes to your operation].

I sincerely appreciate your time and consideration regarding my appeal. I am hopeful for a positive resolution and the opportunity to continue my work in providing safe and reliable transportation.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]
[Your TLC License Number]