

[Your Name]  
[Your Title]  
[Your Company]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient Name]  
[Recipient Title]  
[Recipient Company]  
[Recipient Address]  
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Confirmation of TLS Certificate

I hope this message finds you well. I am writing to confirm the issuance of the TLS certificate for [Domain Name] under our registration.

Certificate Details:

- Common Name (CN): [Common Name]
- Issued To: [Issued To Name]
- Issued By: [Certificate Authority]
- Expiration Date: [Expiration Date]

We appreciate your support in ensuring the security of our communications. Should you require any further information or assistance, please do not hesitate to reach out.

Thank you for your attention to this matter.

Best regards,

[Your Name]  
[Your Title]  
[Your Company]