

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Consulate/Embassy Name]
[Embassy Address]
[City, State, Zip Code]

Subject: Application for Travel Visa

Dear Sir/Madam,

I am writing to submit my application for a travel visa to [Destination Country] for the purpose of [purpose of travel, e.g., tourism, business, family visit] from [start date] to [end date].

I have attached all the required documents, including:

1. Completed visa application form
2. Copy of my passport
3. Recent passport-sized photographs
4. Travel itinerary
5. Proof of accommodation
6. Financial statements
7. [Any additional documents required by the embassy]

I assure you that I will abide by the laws of [Destination Country] and return to [Your Home Country] upon completion of my visit.

Thank you for considering my application. I look forward to your prompt response.

Sincerely,
[Your Name]