

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient's Name]  
[Recipient's Title]  
[Company/Organization Name]  
[Company Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Letter of Intent for TK Visa Application

I am writing to express my intent to apply for a TK Visa under the provisions of [specific program or agreement]. My background in [your profession/field] and my commitment to [briefly describe your objectives or goals related to this visa] align with the requirements set forth for this visa category.

Through this letter, I would like to outline my qualifications and intentions:

1. **\*\*Purpose of Visit\*\*:**

[Clearly state the purpose of your visit and activities planned in the destination country.]

2. **\*\*Duration of Stay\*\*:**

[Specify the intended length of stay and any relevant dates.]

3. **\*\*Professional Background\*\*:**

[Briefly outline your professional qualifications, including education and relevant experience.]

4. **\*\*Intended Outcomes\*\*:**

[Describe your expected contributions or benefits to be gained from the visit.]

5. **\*\*Support Documentation\*\*:**

[List any documents you are including to support your application, such as letters of support, contracts, etc.]

I am committed to following all regulations and requirements associated with the TK Visa, and I look forward to the opportunity to contribute positively during my stay.

Thank you for considering my application. I am eager to discuss this further.

Sincerely,

[Your Name]