

[Your Company Letterhead]

[Date]

[Consulate General of the United States]

[Address of the Consulate]

[City, State, Zip Code]

Subject: Support for [Employee's Name] TK Visa Application

Dear Consular Officer,

I am writing to support the application of [Employee's Name] for a TN visa under the United States-Mexico-Canada Agreement (USMCA). [Employee's Name] has been employed with [Company Name] since [Start Date] as a [Job Title] and will be engaged in [brief description of job duties and responsibilities].

[Employee's Name] possesses the necessary qualifications, including [mention relevant degrees, certifications, or experience], for the position. Their role is critical to our operations because [explain the significance of the position and how it contributes to the company]. We respectfully request your favorable consideration of this application. Should you require any further information, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Address]

[City, State, Zip Code]