

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Manager's Name]

TJ Maxx

[Store Address]
[City, State, Zip Code]

Dear [Manager's Name],

I hope this message finds you well. I am writing to formally express my interest in the [specific position] that has recently become available at our store.

During my time at TJ Maxx, I have enjoyed working as a [current position] and have consistently demonstrated my commitment to our team and our customers. I believe my experience in [mention specific responsibilities or achievements] has prepared me well for the [specific position] role. I am particularly excited about the opportunity to contribute to our store's success in new ways and help lead our team to achieve our goals. I am eager to take on additional responsibilities and continue to grow professionally within TJ Maxx.

Thank you for considering my application for this promotion. I am looking forward to the opportunity to discuss my potential contributions to our team further.

Sincerely,

[Your Name]

[Your Job Title]