

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Manager's Name]

TJ Maxx

[Store Address]
[City, State, Zip Code]

Dear [Manager's Name],

I hope this message finds you well. As my time at TJ Maxx comes to an end, I would like to take this opportunity to express my gratitude and share my feedback through this exit interview letter.

****1. Role and Responsibilities****

During my time as a [Your Job Title], I was responsible for [briefly describe your main responsibilities]. This role provided me with valuable experiences and skills that I will carry forward in my career.

****2. Reasons for Leaving****

My decision to leave is based on [briefly explain your reasons, such as pursuing new opportunities, personal reasons, etc.].

****3. Positive Experiences****

I truly enjoyed [mention any positive experiences, projects, or interactions with coworkers]. These moments created a supportive environment that I greatly appreciated.

****4. Areas for Improvement****

While I enjoyed my time here, I believe there are some areas that could be improved, such as [mention specific areas or suggestions].

****5. Final Thoughts****

I am thankful for the opportunities I had during my time with TJ Maxx and the relationships I built. I am looking forward to my next steps but will always value the experiences I gained here.

Thank you for your understanding and support during this transition. I wish TJ Maxx continued success and growth.

Sincerely,
[Your Name]