

[Your Name]
[Your Title]
TJ Maxx
[Store Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Employee's Name]
[Employee's Job Title]

Dear [Employee's Name],

I hope this message finds you well. As we reflect on the past year, I want to take a moment to express my heartfelt appreciation for your hard work and dedication here at TJ Maxx.

Your commitment to providing exceptional customer service and creating a welcoming shopping environment has not gone unnoticed. Throughout the busy seasons, you have consistently demonstrated a positive attitude, teamwork, and a willingness to go above and beyond.

Thank you for being an integral part of our team. Your contributions are vital to our success, and we are grateful for your efforts. We look forward to another successful year together!

Best regards,

[Your Name]
[Your Title]
TJ Maxx