

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service

TJ Maxx

[Store Address or Customer Service Address]
[City, State, Zip Code]

Dear Customer Service,

I am writing to formally request a refund for a recent purchase made at your store on [date of purchase]. The details of the purchase are as follows:

- **Item Description:** [Name of the item]
- **SKU/Item Number:** [SKU or item number]
- **Order Number (if applicable):** [Order number]
- **Purchase Amount:** [Amount paid]
- **Payment Method:** [Credit card, debit card, cash, etc.]

Unfortunately, the item did not meet my expectations due to [briefly explain reason for refund, e.g., defective item, wrong item, no longer needed, etc.]. I have attached a copy of my receipt for your reference. I would appreciate your prompt assistance with processing my refund to my original method of payment. If you require any further information, please do not hesitate to contact me.

Thank you for your attention to this matter.

Sincerely,

[Your Name]