

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Customer Service

TJ Maxx

[Store Address or Corporate Address]  
[City, State, Zip Code]

Dear TJ Maxx Customer Service,

Subject: Refund Request for Order #[Order Number]

I am writing to formally request a refund for my recent purchase made on [Purchase Date] at your [Store Location/Website]. The details of my order are as follows:

- Item Description: [Describe the item]
- Item Number: [Provide item number]
- Purchase Price: [List price]
- Payment Method: [Credit Card, Cash, etc.]

Unfortunately, [briefly explain the reason for the refund request, e.g., the item was defective, not as described, etc.]. I have attached a copy of my receipt and any relevant documentation to facilitate the refund process.

According to your return policy, I believe I am eligible for a full refund. I would appreciate your prompt attention to this matter and look forward to your response.

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]