

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service

TJ Maxx

[Store Address or Online Customer Service Address]
[City, State, Zip Code]

Dear TJ Maxx Customer Service,

Subject: Refund Claim Request

I hope this letter finds you well. I am writing to formally request a refund for an item I purchased from your store on [purchase date], with order number [order number]. The item in question is [describe item, including purchase price and any relevant details].

Unfortunately, I encountered an issue with the item, as it was [explain reason for refund request, e.g., defective, not as described, etc.]. I have attached a copy of the receipt and any relevant documentation to support my claim.

According to your return policy, I believe I am eligible for a refund. I would appreciate your prompt attention to this matter and look forward to resolving it quickly.

Thank you for your assistance. Please feel free to contact me at [phone number] or [email address] if you require any further information.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]