

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service

TJ Maxx

[Store Address or Corporate Address]
[City, State, Zip Code]

Dear TJ Maxx Customer Service,

I hope this letter finds you well. I am writing to formally request a refund for a recent purchase I made at your store on [purchase date]. The order number for the transaction is [order number], and the item in question is [description of the item, including SKU or barcode number if available].

Unfortunately, [briefly explain the reason for the refund request, e.g., the item was defective, not as described, etc.]. In accordance with your return policy, I have enclosed [mention any relevant documents, such as the receipt, return form, etc.].

I kindly request that you process my refund to my original payment method. I believe this request falls well within your policy guidelines, and I appreciate your prompt attention to this matter.

Thank you for your assistance. I look forward to your response.

Sincerely,
[Your Name]