

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

Customer Service

TJ Maxx

[Store Address]  
[City, State, ZIP Code]

Dear TJ Maxx Customer Service,

I am writing to request a refund for a recent purchase made at your store. Below are the details regarding the transaction:

- \*\*Purchase Date:\*\* [Insert date of purchase]
- \*\*Order Number:\*\* [Insert order number if applicable]
- \*\*Item(s) Description:\*\* [List item(s) with prices]
- \*\*Total Amount:\*\* [Insert total amount]

Unfortunately, due to [briefly explain reason for return, e.g., "the item being defective" or "I found it to be not as described"], I am requesting a refund in accordance with your return policy.

I have enclosed (or attached) a copy of my receipt for your reference. Please let me know how to proceed with the refund process. I appreciate your prompt attention to this matter and look forward to your response. Thank you for your assistance.

Sincerely,  
[Your Name]