

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service

TJ Maxx

[Store Address or Corporate Address]
[City, State, Zip Code]

Dear TJ Maxx Customer Service,

Subject: Inquiry Regarding Return Policy

I hope this message finds you well. I am writing to inquire about your return policy and specific details regarding the return process for items purchased at TJ Maxx.

I purchased the following items on [Purchase Date]:

1. [Item Description - SKU/Barcode if available]
2. [Item Description - SKU/Barcode if available]

Due to [brief explanation of reason for the return], I would like to understand the steps I need to take to initiate a return or exchange. Additionally, I would appreciate clarification on the following points:

- The time frame for returns
- Items eligible for return
- Documentation required for the return

Thank you for your assistance. I look forward to your prompt response regarding my inquiry.

Sincerely,

[Your Name]