

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

TJ Maxx Customer Service  
[Store Address or Customer Service Address]  
[City, State, ZIP Code]

Dear TJ Maxx Customer Service,

I am writing to request a return for a recent purchase made on [Purchase Date] at [Store Location/Website]. The order number is [Order Number], and the item I wish to return is [Item Description, including size/color].

Unfortunately, the item [explain reason for return: defective, not as described, etc.]. I would like to request a refund to my original method of payment.

Please let me know if there are any specific instructions I should follow in returning the item. I appreciate your assistance and look forward to resolving this matter promptly.

Thank you for your attention to this issue.

Sincerely,  
[Your Name]