```
[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
TJ Maxx Customer Service
[Store Address or Online Returns Department Address]
[City, State, Zip Code]
Dear TJ Maxx Customer Service,
I am writing to request a return for a purchase I made on [Purchase
Date]. The order number is [Order Number].
The item(s) I wish to return is/are:
- [Item Description 1] (SKU: [SKU Number])
- [Item Description 2] (SKU: [SKU Number])
- [Additional Items, if necessary]
The reason for the return is [Brief Explanation: e.g., damaged item, not
as described, etc.].
I have enclosed the original receipt and any tags that were attached to
the items. Please let me know the next steps for returning these items.
Thank you for your assistance.
Sincerely,
[Your Name]
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[Signature, if sending a hard copy]