

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service Department
TJ Maxx

[Store Address or Corporate Address]
[City, State, Zip Code]

Dear TJ Maxx Customer Service,

I hope this message finds you well. I am writing to request a return for an item I purchased from your store.

Order Number: [Your Order Number]

Purchase Date: [Purchase Date]

Item Description: [Brief Description of the Item]

Reason for Return: [Reason for Return]

I have included a copy of my receipt for your reference. I would appreciate your guidance on how to proceed with the return process and any necessary steps I need to take.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Signature (if sending a physical letter)]