

[Your Organization's Letterhead]

[Date]

[Recipient Name]

[Recipient Title]

[Recipient Organization]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

Subject: Certificate of Participation in Total Quality Management Workshop

This is to certify that

[Participant's Full Name]

has successfully participated in the Total Quality Management Workshop held on

[Date of Workshop]

at **[Location of Workshop]**.

The workshop provided valuable insights into TQM principles and practices, enhancing participants' ability to implement quality management strategies effectively.

We commend [Participant's Full Name] for their engagement and contributions during the workshop sessions.

Thank you for your commitment to quality improvement.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]