

[Your Organization's Letterhead]

[Date]

[Recipient's Name]

[Recipient's Title]

[Recipient's Organization]

[Recipient's Address]

Dear [Recipient's Name],

Subject: Certificate of Attendance for Total Quality Management Seminar

This is to certify that [Participant's Name] has successfully attended the Total Quality Management (TQM) Seminar held on [Date] at [Venue].

The seminar covered key aspects of TQM, including principles, practices, and methodologies essential for enhancing organizational performance.

This engagement is recognized as a valuable step in [Participant's Name]'s professional development in the field of quality management.

We commend [Participant's Name] for their commitment to continuous learning and professional growth.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]