

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

Customer Service

TD Bank

[Bank Address]
[City, State, ZIP Code]

Subject: Credit Card Balance Inquiry

Dear TD Bank Customer Service,

I hope this message finds you well. I am writing to inquire about the current balance on my TD Bank credit card. My account number is [Your Account Number].

Could you please provide me with the most recent balance as well as any details regarding recent transactions? I appreciate your assistance with this matter.

Thank you for your attention, and I look forward to your prompt response.

Sincerely,

[Your Name]
[Your Account Number]