

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

TD Bank
[Bank's Address]
[City, State, Zip Code]

Dear TD Bank Manager,

Subject: Application for Opening a Bank Account

I am writing to formally request the opening of a bank account with TD Bank. I am interested in [specify type of account, e.g., checking, savings, etc.], and I believe that TD Bank offers the services I need for my banking requirements.

Please find enclosed the necessary documents for your reference:

- [List of enclosed documents, e.g., identification proof, address verification, etc.]

I appreciate your assistance with this application. I look forward to your prompt response.

Thank you for your attention to my request.

Sincerely,

[Your Name]
[Signature (if sending a hard copy)]