

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

Customer Service Department
TD Bank

[Branch Address]
[City, State, ZIP Code]

Subject: Official Request for TD Bank Account Opening

Dear TD Bank Customer Service,

I hope this letter finds you well. I am writing to formally request the opening of a new account with TD Bank.

Please find my personal details below:

- Full Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Social Security Number: [Your SSN or ITIN]
- Type of Account Requested: [Checking/Savings/Other]
- Initial Deposit Amount: [Amount]

I have attached the necessary documents for verification and look forward to your prompt assistance in setting up my account. Should you require any additional information, please do not hesitate to contact me.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]