

[Your Company Letterhead]

[Date]

[Recipient Name]

[Recipient Title]

[Recipient Company]

[Recipient Address]

Subject: Resolution of TDS Return Issue

Dear [Recipient Name],

We are writing to inform you that we have successfully resolved the issues related to the TDS return for the period [mention period] which was filed on [mention filing date].

After a thorough review, we identified the following discrepancies:

1. [Describe issue 1]
2. [Describe issue 2]
3. [Describe issue 3]

We have taken the following corrective actions:

1. [Describe corrective action for issue 1]
2. [Describe corrective action for issue 2]
3. [Describe corrective action for issue 3]

As a result, the revised TDS return has been filed on [mention revised filing date]. We have attached the revised return for your records.

We sincerely apologize for any inconvenience caused and appreciate your understanding in this matter. Should you have any further questions or require additional information, please do not hesitate to contact us at [your contact information].

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]