

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

TD Bank

[Branch Address]
[City, State, Zip Code]

Subject: Request for Refinance Loan

Dear [Loan Officer's Name],

I hope this letter finds you well. I am writing to formally request information regarding refinancing my current loan with TD Bank.

Loan Details:

- Account Number: [Your Account Number]
- Property Address: [Property Address]
- Current Loan Amount: [Current Loan Amount]
- Interest Rate: [Current Interest Rate]

I am considering refinancing for the following reasons:

- [Reason 1: e.g., lower monthly payments, obtaining a better interest rate]
- [Reason 2: e.g., consolidate debt, home improvement financing]

I would appreciate your guidance on the options available to me, including interest rates, terms, and any necessary paperwork.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]