

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Loan Officer

TD Bank

[Bank's Address]
[City, State, Zip Code]

Dear Loan Officer,

I am writing to formally apply for a personal loan with TD Bank. I am interested in obtaining a loan in the amount of [\$Loan Amount] for [specific purpose, e.g., debt consolidation, home improvement, etc.]. I have been a customer of TD Bank for [number of years] years and have always appreciated the quality of service and support provided. I am confident that I meet the eligibility requirements for this loan.

To support my application, I have included the following documentation:

- Proof of income (pay stubs, tax returns)
- Credit score report
- Identification (driver's license, passport)
- Any additional documents as required

I would appreciate the opportunity to discuss my application in further detail. Please feel free to contact me at [your phone number] or [your email] should you require any additional information.

Thank you for considering my application. I look forward to your prompt response.

Sincerely,

[Your Name]

[Signature (if sending a hard copy)]