

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

TD Bank

[Branch Address]
[City, State, Zip Code]

Subject: Request for Trust Account Information

Dear [Recipient's Name or "Customer Service Team"],
I hope this letter finds you well. I am writing to request information regarding the trust account associated with [Account Holder's Name or Trust Name], account number [Account Number].

Specifically, I would like to obtain the following details:

1. Current balance of the trust account
2. Recent transactions (if applicable)
3. Any fees associated with maintaining the trust account
4. [Any other specific information you need]

Please let me know if any additional documentation is required to process this request. You can reach me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter. I appreciate your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]