

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service

TJ Maxx

[Store Address or Customer Service Address]
[City, State, Zip Code]

Dear TJ Maxx Customer Service,

I am writing to request a return for a damaged item I purchased from your store. The details of the transaction are as follows:

- **Item Description:** [Description of the damaged item]
- **Purchase Date:** [Purchase Date]
- **Order Number/Receipt Number:** [Order or Receipt Number]

Upon receiving the item, I noticed that it was damaged, specifically [describe the damage]. I have attached a copy of the receipt and photos of the damaged item for your reference.

I would like to request a full refund or an exchange for the damaged product. Please let me know the next steps to proceed with this return. Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]