

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Customer Service

TJ Maxx

[Store Address or Corporate Address]  
[City, State, Zip Code]

Dear TJ Maxx Customer Service,

I hope this letter finds you well. I am writing to request a return for a recent purchase made at your store.

Order Number: [Insert Order Number]

Purchase Date: [Insert Purchase Date]

Item Description: [Insert Item Description]

Unfortunately, the item did not meet my expectations due to [brief explanation of the reason for return, e.g., it was defective, the wrong size, etc.]. I have enclosed the original receipt and any tags that were attached.

I appreciate your assistance in processing this return and would appreciate any guidance on how to proceed. Thank you for your attention to this matter.

Sincerely,

[Your Name]