

****TJ Maxx Return Letter Template****

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

Customer Service

TJ Maxx

[Store Address or Corporate Address]

[City, State, Zip Code]

Dear Customer Service,

Subject: Return Request for Order #[Order Number]

I hope this message finds you well. I am writing to request a return for a recent purchase made at TJ Maxx. Below are the details of my transaction:

- ****Purchase Date****: [Date of Purchase]
- ****Item Description****: [Description of the Item]
- ****SKU/Item Number****: [SKU/Item Number]
- ****Price****: [Price Paid]

Unfortunately, the item does not meet my expectations due to [reason for return, e.g., defective, wrong size, etc.].

I kindly request the following:

1. A return authorization.
2. Instructions for returning the item.
3. Details regarding a refund or exchange, if applicable.

I have included a copy of the receipt for your reference.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]