

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Position]  
[Recipient's Organization]  
[Organization's Address]  
[City, State, Zip Code]

Subject: Request for TB Test Documentation

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to request documentation related to my recent Tuberculosis (TB) test conducted on [date of test] at [location of test]. As part of my [employment/school application/medical records], I need to provide proof of the test results.

Please include the following information in the documentation:

1. Date of the TB test
2. Type of TB test administered
3. Result of the test
4. Any additional notes or recommendations

I appreciate your assistance in this matter and look forward to receiving the requested documentation at your earliest convenience. If there are any forms or fees that I need to complete or pay, please let me know.

Thank you for your attention to this request.

Sincerely,

[Your Name]  
[Your Position, if applicable]  
[Your Affiliation, if applicable]